**Date:** 19th September 2016

**Location:** Library Project Room 3.2

**Attendees:** Weilun, Zong Wei, Wendy, Ching Yi, Gao Min

**Absentees:** -

**Minutes Prepared by:** Wendy

**Vetted by:** Gao Min

**Points to Note**

1. Run through SmartHawker app once more and get inputs:

* Enter your admin pin: too long
* Change to BI
* Change to “SH”

1. Inform Edmund to test app once done and deployment to app store
2. Changing of name: Analytics to BI? Will it be too long? (BI SETTLE)
3. UAT: Tuesday – 25th Sep UAT Period

* UAT Feedbacks (8users) – five from us
* Ask Edmund about the 12 users

1. Tasks:

**Update wiki (chingz) – 19th Sep 2016 night**

**Test app (chingz) – 19th Sep 2016 night**

**Liaise with users (mell) – 21st Sep 2016, Wed**

**Do up ppt slides (wendy) – before Friday 23rd Sep 2016**

1. Upcoming iteration: authentication (fingerprints)
2. Note to Wendy: Ask Edmund about backend admin module and the account of clickatell

Meeting is adjourned at **1500**.